



ASSAM PROJECT ON
FOREST & BIODIVERSITY
CONSERVATION

**Project management Unit(PMU), APFBC Society
Assam Forest School, Jalukbari-14 Guwahati, Assam
Request for Expression of Interest**

<u>N^o of request:</u>	EOI No PM-ME-C-FA-2/4
<u>Name of the State :</u>	Assam
<u>Consulting services :</u>	Engagement of Chartered Accountant Firm for the Audit of the Accounts of the Assam Project on Forest and Biodiversity Conservation.
<u>Period of Engagement:</u>	Three Years–in Years 2014-2015, 2015-2016 and 2016-17 extendable further if approved and subject to satisfactory performance of the agency.

1. The Government of India has obtained a loan from the French Development Agency (Afd) and will be passed on to the Government of Assam as per statutory provisions to finance the Assam Project on Forest and Biodiversity Conservation (APFBC). Please visit website www.apfbc.nic.in for more details on the project.
2. The APFBC Society, the implementing agency for the Project, will use part of the funds through Project Management Unit (PMU) to contract the services of a Chartered Account Firm for the audit of accounts of the project. The objective of the audit of the Project Financial Statements is to enable the auditor to express professional opinion on the accuracy of the project financial statements and compliance with financing agreements concerning the project.
3. Chartered Accountant firm interested in providing the required services should be included in the approved panel of the CAG and should have minimum 10 years of relevant experience of audit of Government/Semi Government organizations, PSUs, Autonomous Bodies or Corporate Bodies including five years of experience in projects funded by international agencies. The duration of the mandate is initially for four years and can be extendable subject to extension to the project duration. The services of the audit firm will be procured as per packaging based on Annual Work Plans.
4. The duration of mandate will be three years 2014-15, 2015-16 and 2016-17. The expected date of commencement of the assignment is September 2014.
5. The Audit will cover all project activities being implemented in the state of Assam including all sources and application of funds for the project. The Auditor will visit various field offices as considered necessary for audit and review. Audit agency should have a permanent base at Guwahati.
6. The APFBC Society invites Expression of Interest from eligible CA Firms fulfilling the above criteria. The EOI should provide adequate information indicating their credentials and qualifications, competence and resources available (in the form of brochures, description of similar consulting services, experience in similar conditions, number of officers / Staff available and availability of appropriate skills among staff, infrastructure available and balance sheet of the last three years). Organizations should be able to commit qualified and experienced personnel for the envisaged duration of the project.
7. Expression of Interests will be evaluated based on the aforesaid criteria and recruited through and in accordance with the procurement procedures in force i.e. the World Bank Guidelines of Procurement of Consultancy Services, 2011. Request for Proposals will be issued to only short listed organizations who have submitted their Expression of Interest.
8. Expression of Interest (1 original and 4 copies), in English language, must be delivered at the address below during working hours on working days till 1500 hrs on 25th August, 2014 and should clearly be identified: “Request for EOI No PM-ME-C-FA 2/4: Engagement of CA Audit Firm to Audit APFBC Accounts of the Assam Project on Forest and Biodiversity Conservation”.

**Additional PCCF (P&D) and Project Director, PMU
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